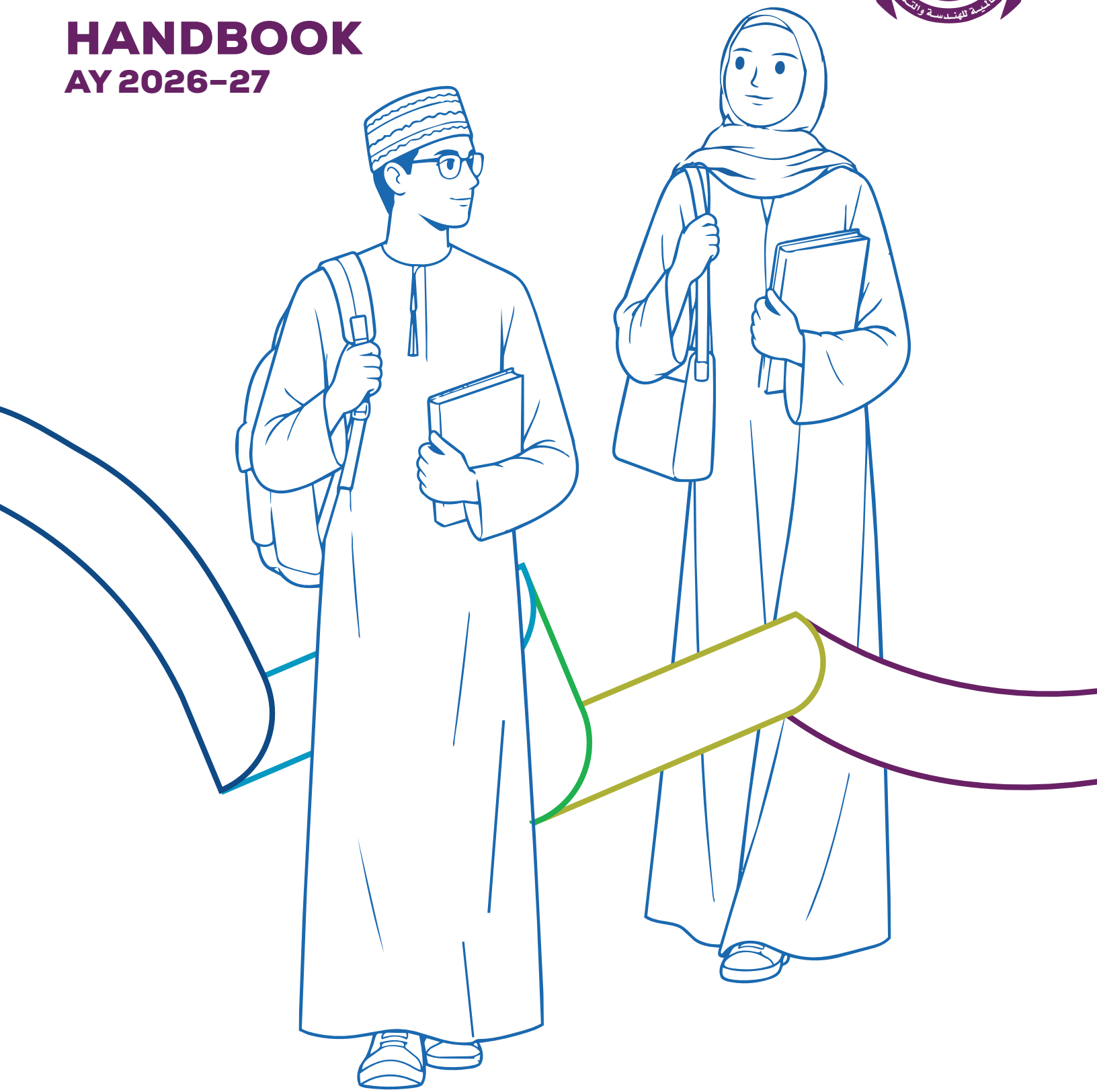
GCET STUDENT HANDBOOK

AY 2026-27



PO Box 2546, PC 112 Ruwi,Sultanate of Oman Location Bousher, Muscat, Sultanate of Oman
+968 24227999 | +968 24227965 | www.gcet.edu.om | info@gcet.edu.om

HOW TO USE THIS HANDBOOK

I have an assessment or grade problem

Assessment, Results and Progression
Page 23

My attendance is becoming a problem

Attendance
Page X

I am struggling with my studies

Learning and Succeeding
Page 22

I do not understand my timetable or registration

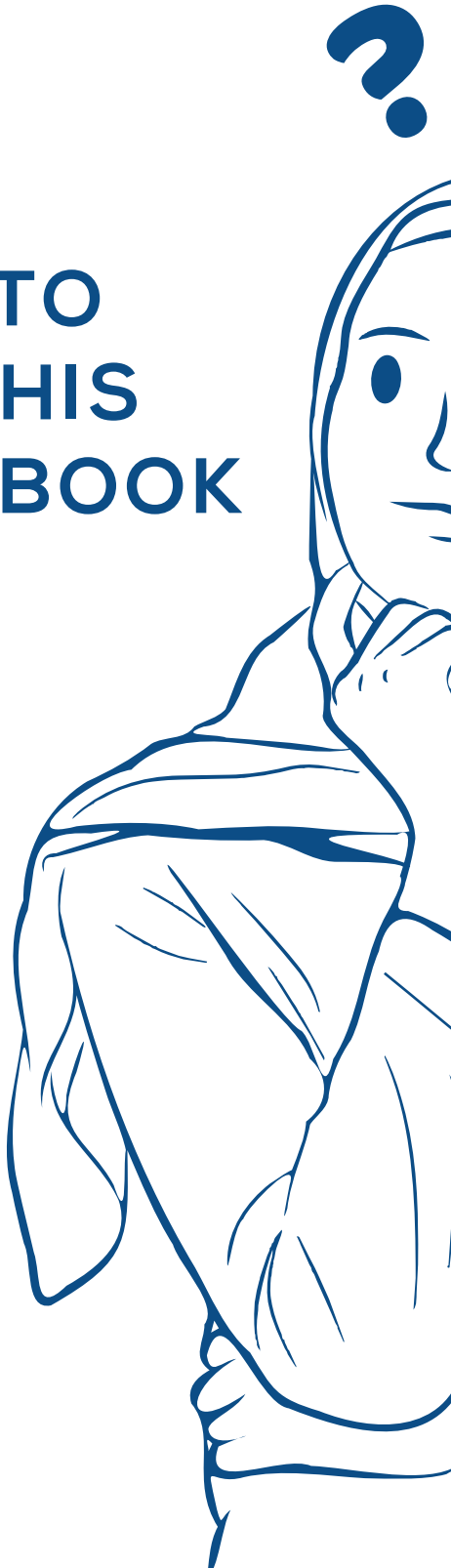
Registration and Study Administration
Page X

I cannot access Moodle, SRS or my email

My Digital GCET
Page 12

I am new to **GCET**

Before or During your First Week
Page 8



Go to Academic Integrity and AI

I do not know whether I can use AI
Page 12

I need personal or wellbeing support

When You Need Support
Page 21



I have a complaint, appeal or concern

When Something Goes Wrong
Page X

I want to join activities or develop my career

Life Beyond the Classroom
Page 22

I need information about fees or financial support

Money and Registration
Page 27

I am preparing to graduate

Preparing for Your Next Step
Page 16

CONGRA



TULATIONS!

Congratulations on the start of your journey at Global College of Engineering and Technology (GCET).

At GCET, you will learn and develop new skills, meet people, face challenges, make decisions and prepare for the next stage of your life.

This handbook is here to help you navigate that journey.

You do not need to read it from the beginning to the end. Use it whenever you have a question, face a problem, or need to know what to do next.

If you have a problem right now, turn to "I Need Help With..." turn to the Quick Reference Section (Page 30)


DELL

DEAN'S MESSAGE
WELCOME TO GCET

Welcome to the Global College of Engineering and Technology (GCET)!

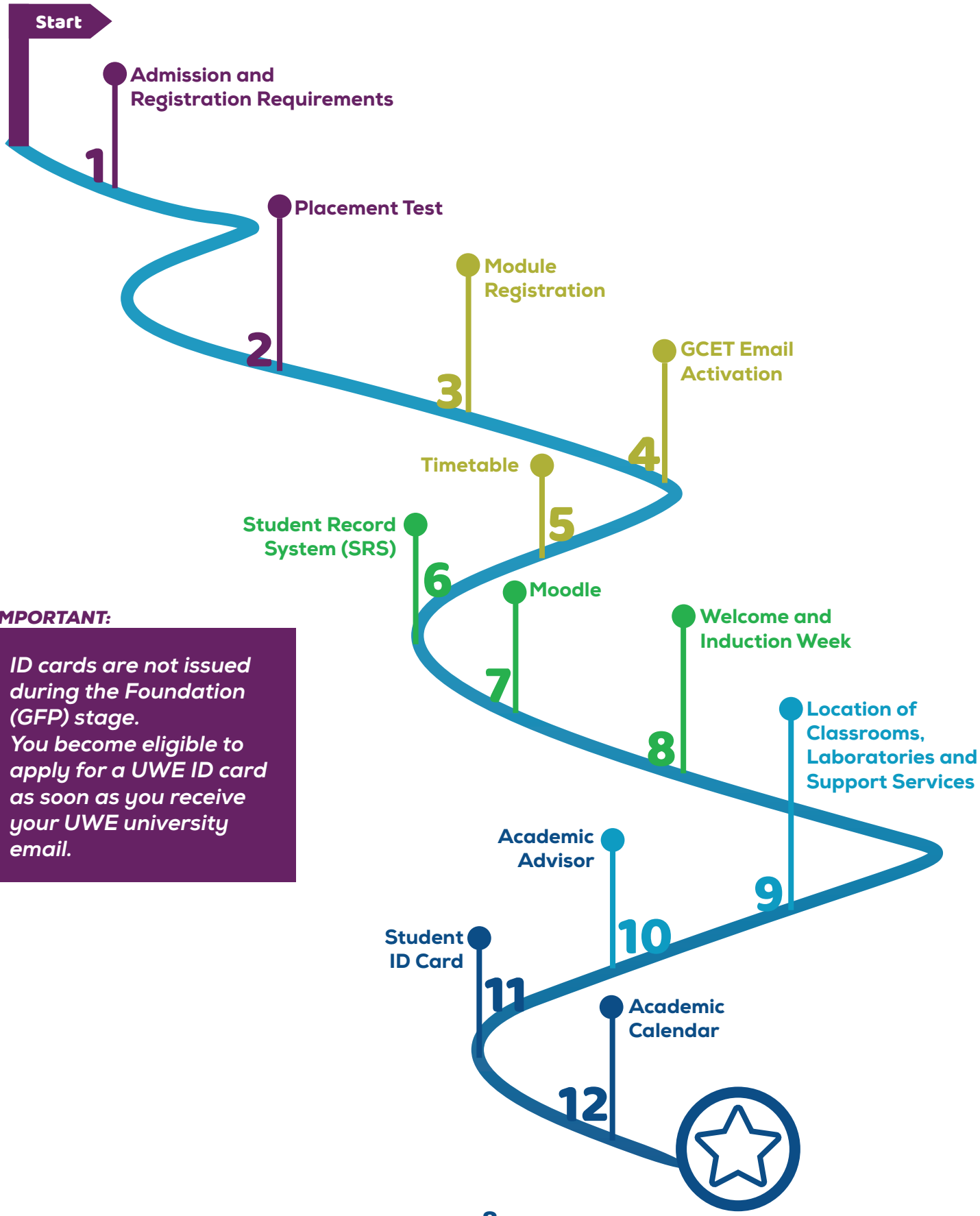
At GCET, we are committed to providing high-quality education in engineering and technology that is internationally informed, future-focused, and aligned with Oman Vision 2040. Our aim is to help you develop not only the knowledge and technical skills required for your chosen field, but also the confidence, creativity, critical thinking, and professional qualities you will need for your future.

Your experience at GCET goes beyond the classroom. We encourage you to make full use of the academic support, student activities, career opportunities, wellbeing services, and wider College community available to you.
Take an active role in your learning, ask for support when you need it, share your ideas, and make the most of the opportunities ahead.

I WISH YOU EVERY SUCCESS IN YOUR STUDIES AND IN THE FUTURE YOU ARE BUILDING.

Professor Geoffrey Elliott
Dean-President
Global College of Engineering and Technology

BEFORE OR DURING YOUR FIRST WEEK



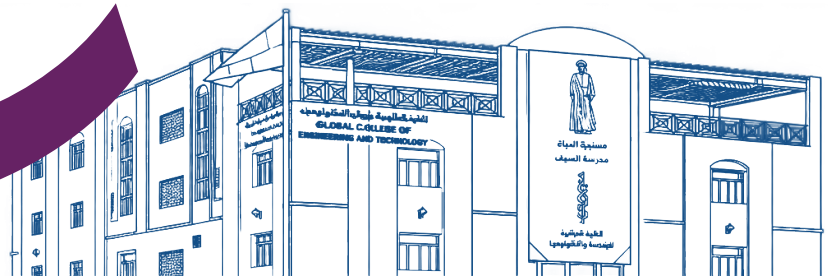
IMPORTANT:

ID cards are not issued during the Foundation (GFP) stage.
You become eligible to apply for a UWE ID card as soon as you receive your UWE university email.

YOUR CAMPUS

I don't know where to go on campus?

Block A



Ground floor:

- Library Office
- Clinic
- Language Lab
- Student Welfare and Counselling
- Academic Support Centre

First floor:

- Continuous Education Department
- Learning Lab (ASC)
- Postgraduate Centre

Second floor:

- Deanery Office

Block B



Ground floor:

- Electronics and Electrical Engineering Dept.
- Electrical & Electronic Engineering Labs
- Mechanical Engineering Dept.
- Mechanical Engineering Labs
- ICT Labs
- Admission Office
- Registration Office
- Student Finance Desk

First floor:

- Computer Sciences and Creative Technologies Dept.
- Cybersecurity Labs
- Architecture Studio
- Urban Planning Studio
- Urban Planning and Energy Management Dept.
- Classrooms
- Prayer rooms

Block C



Ground floor:

- Cafeteria, Student Hub
- ICT Support Services
- Innovation and Incubation Centre

First floor:

- Classrooms
- Student Advisory Council

Second floor:

- Exam Halls
- Student Engagement and Employability Office

RETURN TO CONTINUE MY HIGHER EDUCATION



I have studied before at another college or university and want to transfer my credits. WHAT SHOULD I DO?

IF YOU ARE TRANSFERRING FROM ANOTHER HIGHER EDUCATION INSTITUTION

1. Submit your documents to GCET

2. GCET reviews your documents

3. GCET Offers you the approved entry point and any recognised credit

4. Accept the offer and register

INTERNATIONAL STUDENTS

I AM AN INTERNATIONAL STUDENT

How can I join GCET and start my studies?



Public Relations Officer (PRO)
waleed14@gcet.edu.om

Your academic journey is generally the same as other GCET students, but you may also need support with a student visa, administrative requirements, accommodation, transportation and similar matters.

HOW WE HELP YOU GET STARTED AS A GCET STUDENT?

1. **Student Visa Request to our PRO**
2. **Submit required documents to PRO**
3. **Omani residency card**
4. **Suitable accommodation**
5. **Opening a bank account**



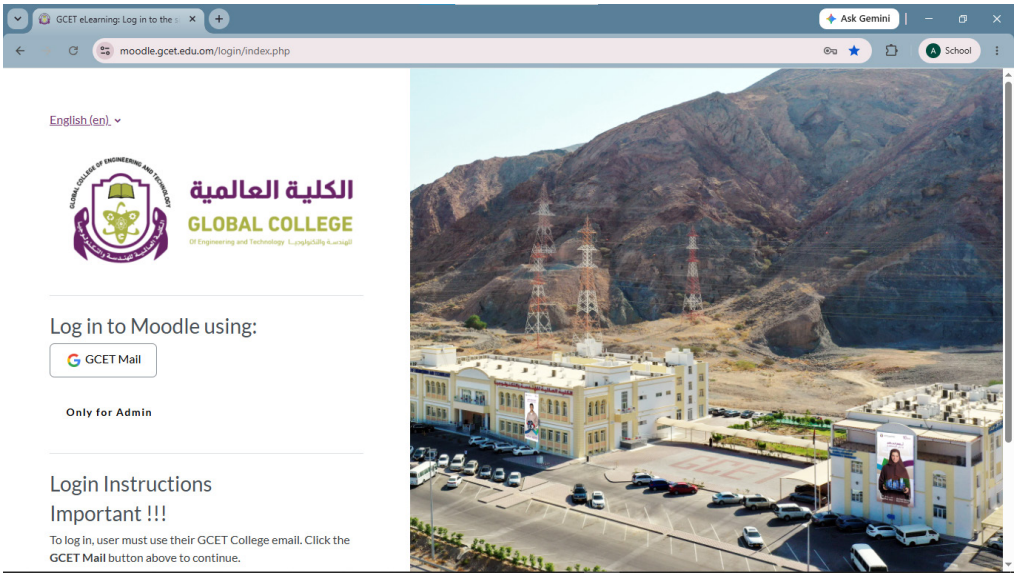
ACCOMMODATION AND TRANSPORTATION

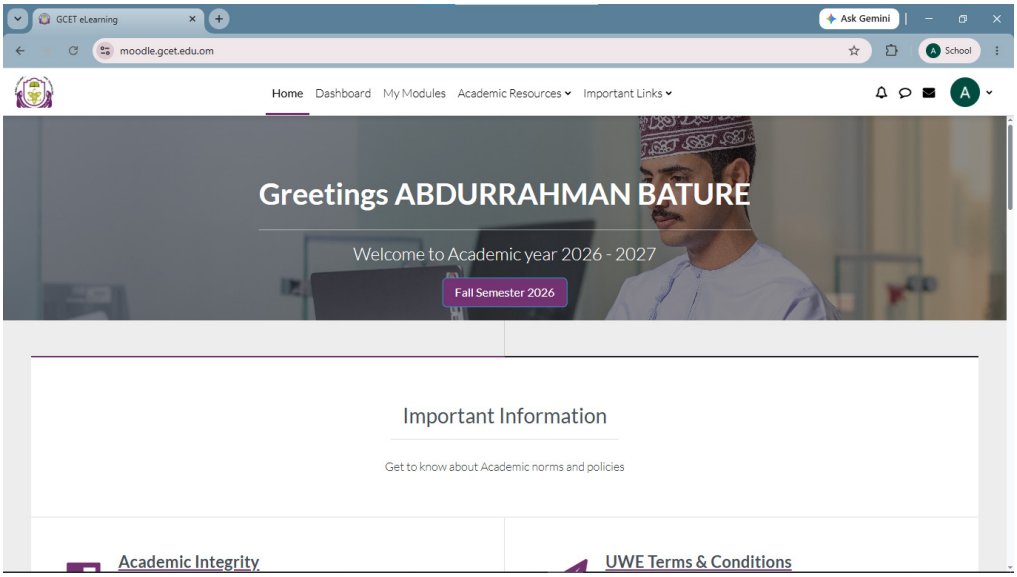
I Need Accommodation or Transportation. WHO CAN HELP ME?

- GCET does not provide on-campus accommodation.
- We can guide you with external accommodation and transportation options.
- Students are responsible for checking the cost, suitability, and terms of these services.
- GCET is not responsible for third-party services.

MY DIGITAL GCET
MOODLE

Through Moodle, you have access to your digital academic life:





MOODLE TROUBLESHOOTING

I cannot log in to Moodle. What can I do?

- Try password recovery
- If the problem continues, contact ICT Support

contact: ictss@gcet.edu.om



Check your login details

MY DIGITAL GCET

EMAIL



Use your GCET email for all College communication



Check your email regularly



Write clear, professional emails

SRS

Use SRS to access your academic information, such as:

1. Registered modules
2. Timetable
3. Results/marks, where applicable
4. Student requests and records

My timetable or modules are wrong. WHAT TO DO?

1. Check SRS
2. Take a screenshot
3. Send an email the screenshot to the Registration Office

I forgot my password. what should I do?

GCET Account Problem? → Contact ICTSS

UWE Account Problem? → Follow The UWE Account Recovery/Support Process.

MY DIGITAL GCET

UWE DIGITAL SERVICES

If you are registered on a UWE programme, you also have access to UWE systems and services.
Your UWE login information is available via your Welcome Letter on SRS.



ACCESS TO UWE DIGITAL SERVICES

I cannot access the UWE website. What can I do?

- Try password recovery
- If the problem continues, contact ICT Support

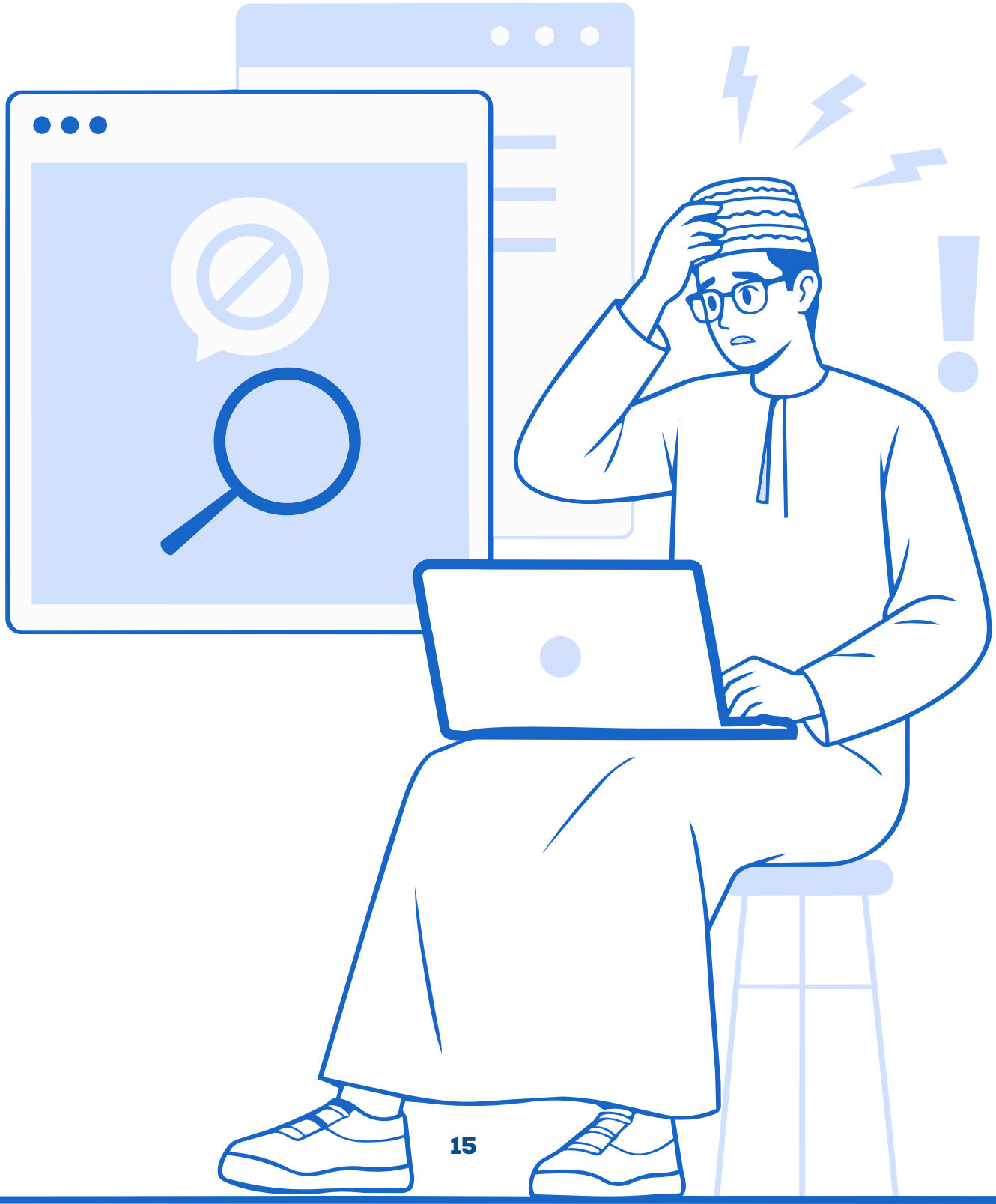
contact: ictss@gcet.edu.om

MY DIGITAL GCET

ACCESS TO GCET WIFI

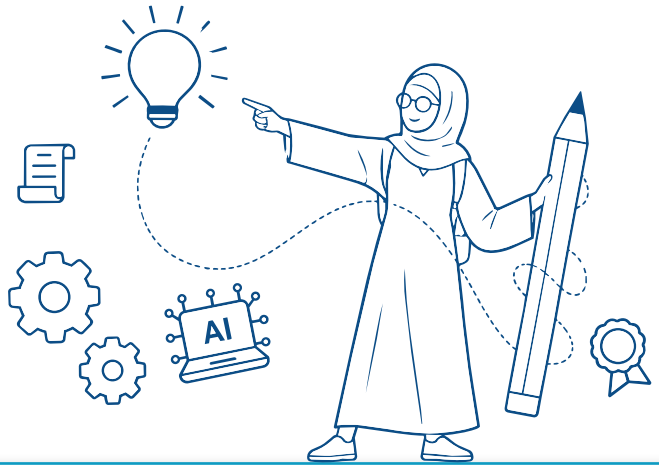
I cannot access GCET Wi-Fi. What can I do?

- User Name: GCET-STUDENTS
- Pasword: Global@123



UNDERSTANDING YOUR STUDY JOURNEY

Where am I in my journey?



UG Pathway 1:

Admission → GFP Placement Test → Undergraduate Programme → Graduation

- Postgraduate Study
- Alumni
- Employment

UG Pathway 2:

Admission → Review of Previous Credits (APL) → Undergraduate Programme → Graduation

- Postgraduate Study
- Alumni
- Employment

PG Pathway 1:

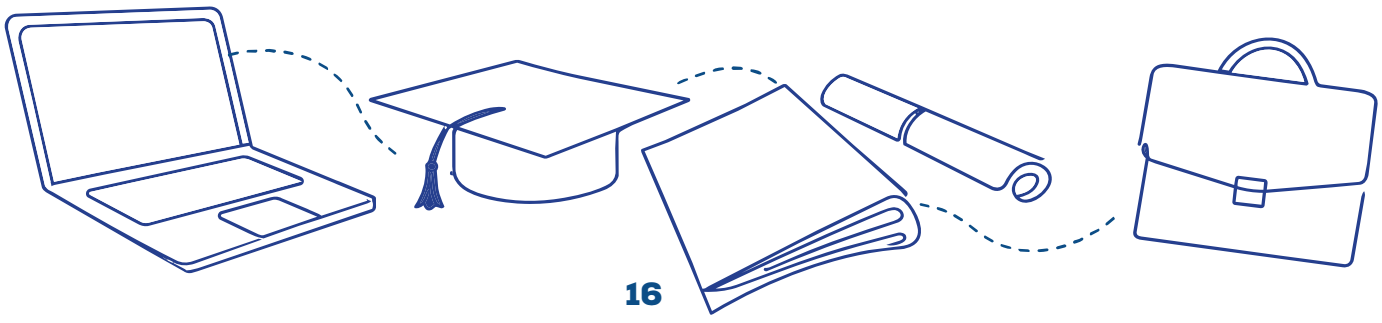
Admission → IELTS 6.5 → Postgraduate Programme → Graduation

- Postgraduate Study
- Alumni
- Employment

PG Pathway 2:

Admission → IELTS 5.0-6.0 → Postgraduate Qualifying Programme (PQP) → Postgraduate Programme → Graduation

- Doctorate Study
- Alumni
- Employment



UNDERSTANDING YOUR STUDY JOURNEY

MODULES

What is a module?

A module is a defined unit of study within your programme and carries a credit value.

A MODULE MAY INCLUDE:

- Projects
- Lectures
- Workshops
- Tutorials
- Independent learning
- Laboratories
- Different forms Of assessment

MODE OF STUDY

Normal or flexible Mode of study

You may study in Full-time or Flexible mode.
As a GCET student, you must pass all assessments in all modules to progress to the next level.

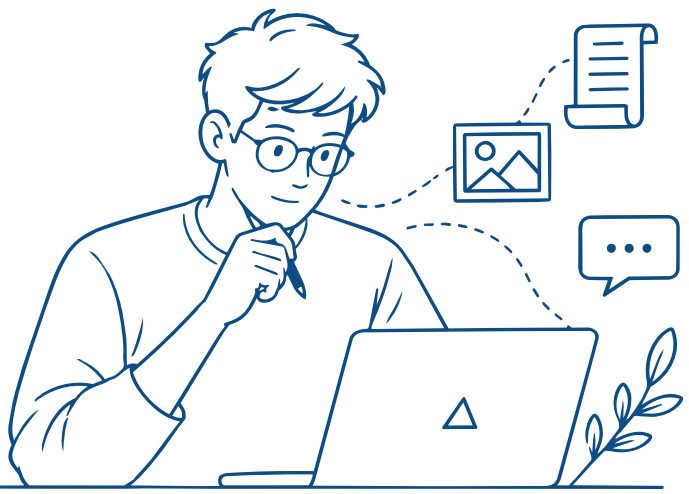
FLEXIBLE STUDY

I am studying in flexible mode. What do I need to know?

Flexible study gives greater flexibility, but it does not remove your academic responsibilities. You still need to:

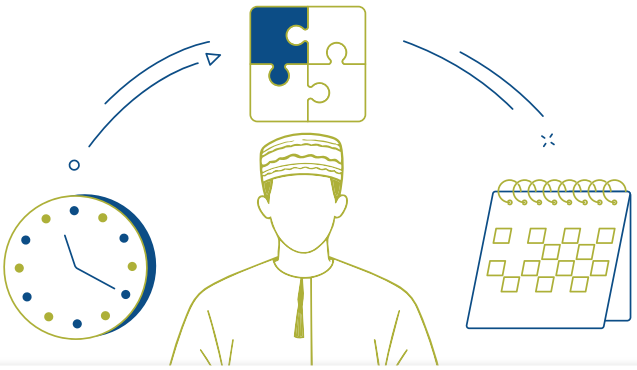
1. Meet applicable attendance requirements
2. Meet all assessment deadlines
3. Seek support early if work commitments affect your studies
4. Participate in required practical/ academic activities
5. Check Moodle and your College email regularly

Graduation Classification	Overall GPA
First Class Honours (1st)	70–100%
Upper Second Class Honours (2:1)	60–69%
Lower Second Class Honours (2:2)	50–59%
Third Class Honours (3rd)	40–49%



GCET SUPPORT SYSTEM

I am struggling with a module !



1. Speak to your lecturer/module leader
2. Speak to your Academic Advisor
3. Visit the Academic Support Centre
4. Follow an agreed support plan

ACADEMIC SUPPORT CENTRE



I need extra academic help. Where can I go?

The Academic Support Centre (ASC) is the central point for additional academic support across GCET.
The ASC provides free peer tutoring, revision sessions, group study, and exam preparation.

When should I speak to my academic advisor?

- Difficulty in progress from one level to another
- Not attending classes
- Get email about being at risk
- Stressed about continuing, changing, postponing or withdrawing your study
- Not knowing which support service you need

ACADEMIC ADVISOR

ACADEMIC ADVISOR CAN guide you, monitor your progress, discuss your options and refer you to appropriate support.

ACADEMIC ADVISOR CANNOT change marks, waive regulations, or approve exceptions outside their authority.

GCET SUPPORT SYSTEM
SPTA - APTA



Who are SPTAs?

Student Peer Teaching Assistants (SPTAs) are trained students who support students at all levels and in all modules. They may support:

- Revision of taught topics
- Tutorials
- Lab projects

Who are APTAs?

Alumni Personal Tutor Assistants (APTAs) provide selected support to final-year students, drawing on their experience as GCET graduates. Support may include:

- project guidance, Internship and career
- insights Transition to
- employment General academic
- mentoring

LIBRARY AND LEARNING RESOURCES

I need somewhere to study. Where can I go?

The Library and Learning Resources Centre (LLRC) provides learning resources and study facilities, including:

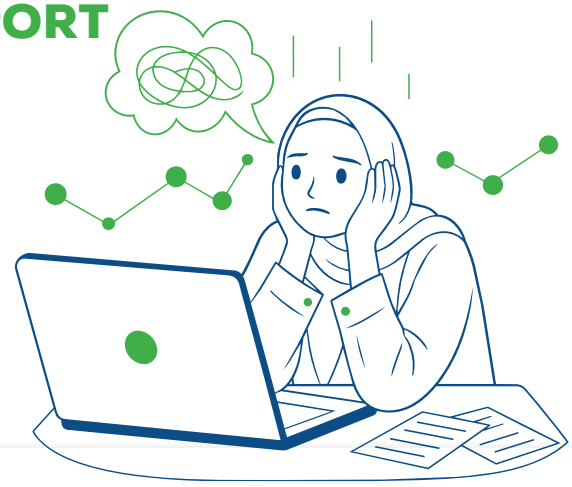
- Printed Books
- Digital resources/
- databases Learning rooms
- Computers
- Printing
- Research/ referencing

How can I borrow a book from the library?
See the Library Moodle page.

What online resources are available?
UWE Online Library, GCET Online Catalogue, Oman Virtual Science Library and MASADER.

HEALTH AND WELLBEING SUPPORT

I feel stressed, overwhelmed, or unable to cope with my academic or personal life. Who can help me?



You can seek confidential support from the Student Welfare and Counselling Office (SWCO). Our counsellor is available for a confidential appointment to discuss your situation. We can provide or coordinate support relating to:

- Personal difficulties
- Emotional wellbeing
- Adjustment to college life
- Stress

I Have A Medical Issue. Where Should I Go?

GCET provides on-campus medical support for appropriate health needs.

Block A
Ground Floor

08:30 to 20:30

I Need Additional Learning Support

We take an inclusive approach and want to support every student, regardless of any condition they might have. If you need any adjustment or accessibility support, please let us know.

WHEN SOMETHING GOES WRONG

I want to make a complaint. What should I do?

1. Submit a formal complaint through the relevant channel
2. We review your complaint
3. We respond according to the relevant regulations and timeframes
4. We send you the outcome

! If you are satisfied, the matter is resolved; if not, you can take it to the next level as per the procedures

I want to appeal an academic decision. What should I do?

An appeal is different from a complaint. An academic appeal concerns an eligible academic decision and must follow the approved grounds and deadlines. Your Academic Advisor can guide you to the proper channels.

HEALTH AND WELLBEING SUPPORT

I am experiencing bullying, harassment or inappropriate behaviour. What should I do?



You have the right to study in a respectful and safe environment. GCET does not tolerate any misconduct affecting our students, staff, or the dignity of our institution.
Report any problems, issues, misconduct or concerns immediately to SWCO. For immediate safety concerns, contact campus security/emergency services.

- Move to safety if necessary
- Keep relevant evidence where possible
- Report the concern to the appropriate College office
- Receive information about the next steps

I have been reported for misconduct. What happens next?



If you are asked to visit SWCO to explain a matter, respond by email or attend the meeting. You will receive information about the allegation and the applicable process.

- Read the notification
- Respond with in the stated timeframe
- Attend any required
- Meeting/ Hearing receive the decision
- Use the appeal route, If applicable

LEARNING AND SUCCEEDING AT GCET

What does GCET expect from me?

- Attend required learning activities.
- Participate actively rather than simply being present.
- Complete independent study and preparation.
- Check official communication and contact staff appropriately.
- Act with integrity and submit your own work and follow assessment requirements.
- Ask for help and seek support before a difficulty becomes a crisis.



Minimum Attendance Requirements

Minimum Attendance	80%	70%	50%
Student Group	GFP	Full-time, non-flexible	Eligible flexible students

Minimum Attendance Requirements

- Attendance Falls
- Warning/Notification Is Issued
- You Should Respond And Improve Attendance
- Further Low Attendance Leads To Escalation Under The Attendance Policy
- Possible Academic Consequences Follow

I Received A Warning Email About My Attendance. What Should I Do?

Do not ignore an attendance warning. Contact your Academic Advisor.

I Was Absent For A Valid Reason. What Should I Do?

Immediately send an email with supporting documents to the Registration Office

ASSESSMENTS, RESULTS AND PROGRESSION

How will I be assessed?

Your Module Specification and t brief tell you exactly how your module is assessed. Depending on your programme and modules, assessment may include:

- Final examinations
- Continuous assessments/ assignments
- Project submission
- Laboratory work
- Presentations
- E-assessments
- Portfolios



Before you submit an assessment, ask yourself:



- Have I answered the task?
- Have I followed the assessment brief?
- Is this my own work?
- Have I referenced sources appropriately?
- Have I followed the permitted AI requirements?
- Have I uploaded the correct file(s)?
- Have I submitted by the deadline?

What Mark Do I Need To Pass?

Requirements differ by level and programme – always check the specification for each module in Moodle. In general, the pass mark is:

Level	GFP	Undergraduate	Postgraduate
Pass Mark	50%	40%	50%

RESIT

My results show that I did not pass an assessment or a module.

What should I do?

You have a chance to resit the assessment. If you do not pass the resit assessment, you have to repeat the module in the next run of the module

Speak to your Academic Advisor if you do not understand your result

- Check SRS for your confirmed results
- If you did not pass, check the resit schedule
- Register for the resit and pay the applicable fee
- Complete the required reassessment
- If still unsuccessful, follow the applicable repeat decision.

ASSESSMENTS, RESULTS AND PROGRESSION

When is the Resit?



Where a resit opportunity applies, you must follow the announced registration and assessment arrangements.

The resit for GFP modules and all postgraduate programmes takes place immediately after the release of final results.

The resit for all undergraduate modules takes place only after the end of the second semester, during summer (July–August). Separate registration is required for a resit exam.

The resit examination fee is OMR 25 per module.

If you fail the resit, you may be required to repeat the entire module and pay the full tuition fee for that module.

A module may be repeated a maximum of two times only.

Any third attempt requires approval from UWE.

For students sponsored by the Ministry, the third attempt must be self-funded.

RESULTS AND APPEALS

When will I receive my result?

Your assessment goes through certain approval processes before results are formally confirmed.

- Marking and moderation in accordance with approved assessment procedures
- Internal and External moderation of marks
- Reporting marks to the exam/ Award board
- Confirmed result decision
- Declaration of Results on SRS

I think my mark or result is wrong. How can I appeal?

- Distinguish between "I do not understand how I was marked" and "I believe there has been an error, or I have grounds for a formal appeal."
- If you need clarification, first speak to your module leader and Academic Advisor
- If you believe a formal review or appeal is required, email the Examination Office by the approved deadline.

ASSESSMENTS, RESULTS AND PROGRESSION

Understanding Your Transcript

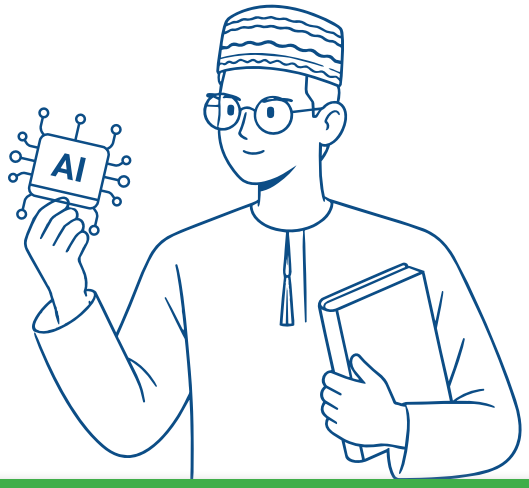


UNDERSTANDING YOUR GPA AND DEGREE CLASSIFICATION

The table below shows how your module marks translate into GPA and (where applicable) UK degree classification. Your official GPA is calculated by the Registration Office using approved grading rules.

GPA	UK Module Marks	UK Degree Classification
4	70+	First Class Honours
3.7	65–69	Upper Second Class Honours
3.3	60–64	
3	55–59	Lower Second Class Honours
2.7	50–54	
2.3	45–49	Third Class Honours
2	40–44	
1	35–39	Fail
0	BELOW 35	Fail

ACADEMIC INTEGRITY AND AI



What is Academic Integrity?

Academic integrity means that the work you submit genuinely represents your own learning and contribution.

Academic misconduct can include:

- Plagiarism
- Cheating
- Unauthorised assistance
- Collusion
- Fabrication/ falsification
- Inappropriate use of AI

Am I allowed to use AI?

The answer depends on the assessment

FIRST: Check the assessment brief or ask your module leader. Also see the GCET/UWE Assessment Policy and AI Policy

Permitted and Acceptable Use of AI

Examples:

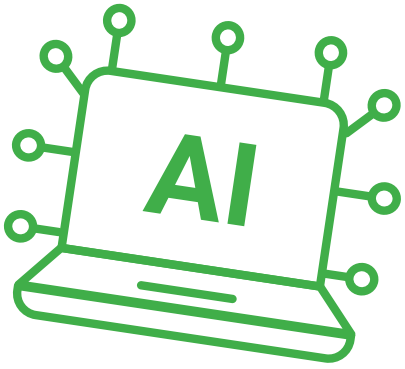
- Brainstorming ideas
- Language practice and grammar support
- Understanding concepts
- Practising interview questions
- Generating study questions
- Rewriting and rephrasing your own sentences
- Summarising sources for assessed work Generating structure or arguments
- Using AI-generated images/ data (not permitted for all assessments)

Not Permitted Use of AI

- Submitting AI-generated work as your own
- Using AI in an assessment where it is prohibited
- Fabricating sources or data using AII
- Using AI to bypass the learning outcomes being assessed

Do I need to declare AI use?

You must always follow the referencing instructions where you use AI in your work.



MONEY AND REGISTRATION
REGISTRATION AND TUITION FEES



How and where can I pay my tuition fees?

You can transfer the payment to the college bank account and send the payment receipt to the Finance Department.
Or visit the Finance Office, Block B Reception Area.



Are payment instalments available?

Approved payment plans may be available. Visit the Finance Desk in Block B.

I cannot pay my fees on time. What can I do?

Do not ignore the issue – you cannot receive your Exam Hall Pass unless all due fees are settled.

- Contact Finance early
- Explain your situation
- Ask about approved payment arrangements or available support
- Follow the agreed plan

How can I get financial hardship support?

Contact SWCO and explain your situation. If you face financial hardship, you have three possible pathways: postpone, withdraw, or change your study status.

Do not stop attending classes without completing the formal process.



POSTPONE

Contact Registration Office → Check Eligibility → Complete Request → Receive Decision



WITHDRAW

Seek advice from SWCO → Check Academic/ Financial Implications → Submit Formal Withdrawal → Complete Clearance Requirements



CHANGE PROGRAMME OR MODE OF STUDY

Discuss with Academic Advisor → Check Eligibility → Submit Request → Await Approval

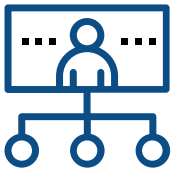
LIFE BEYOND THE CLASSROOM

LIFE AT GCET

Participate in clubs and societies, competitions, volunteering, events, community activities, leadership opportunities, and more.

I have an idea for a new activity or club.

1. Develop your idea
2. Contact SEEO
3. Follow the Activity/Club approval process
4. Obtain approval before promoting or organising the activity



I Want Career Or Employability Support

SEEO can provide or coordinate opportunities relating to CV development, interview preparation, employability workshops, industry engagement, internships, and career preparation.

I Need An Internship/Training Letter.

1. Submit the approved request through SRS
2. Select the required letter/request
3. Download the approved document

I Am Preparing For Employment

Use SEEO employability services before graduation, not only afterwards. Possible support:

CV › Linkedin/ Professional Profile › Interview Preparation › Employer Engagement › Career Opportunities

CAMPUS LIFE AND FACILITIES

WHERE CAN I ...

OPEN?
See current opening-hours information

EAT?
See cafeteria details.

STUDY?
See Library/ASC/study room locations

PRAY?
See prayer room locations

PARK MY CAR?
See parking lot location

PRINT?
See printing locations and process.

WHEN ARE FACILITIES OPEN?
See current opening-hours information

IS TRANSPORTATION AVAILABLE?
See current transport guidance.

LIFE BEYOND THE CLASSROOM

STUDENT ADVISORY COUNCIL (SAC)

I want my voice heard



The Student Advisory Council (SAC) represents student perspectives elected by the students, and provides a structured channel for students to contribute ideas, raise common issues, and participate in improving the student experience.

You can engage with SAC by contacting your representative, submitting suggestions, participating in elections and activities, and sharing student issues through approved channels

I want to join SAC.

Contact SEEO and register as a nominee for the election process.

SAC complements, but does not replace, formal complaint, appeal or support processes.

SAFETY AND EMERGENCIES



I HEAR THE FIRE ALARM. What do I do?

Stop what you are doing › Leave by the nearest safe exit › Do not use lifts › Go to the assembly point › Follow staff/ emergency instructions › Do not re-enter until authorised



I SEE AN EMERGENCY. What should I do?

Raise the alarm or contact the appropriate emergency service or responsible College personnel. Do not place yourself in danger.



I SEE AN EMERGENCY IN A LABORATORY/ WORKSHOP. What Should I Do?

Follow the specific safety instructions for the laboratory/workshop and the instructions of responsible staff

QUICK REFERENCE

I NEED HELP WITH...

I NEED AN OFFICIAL TRANSCRIPT OR LETTER →

Use the approved Registration Office request process

(enrolment/status letters, transcripts, internship/ training, graduation documentation, etc.)

MY TIMETABLE IS WRONG →

Contact Registration Office

I CANNOT ACCESS MOODLE/SRS →

Contact ICTSS

I DON'T KNOW WHO MY ACADEMIC ADVISOR IS →

Check SRS, then contact Registration Office

I AM STRUGGLING ACADEMICALLY →

Contact your Module Leader and Academic Advisor, then visit ASC

MY ATTENDANCE IS LOW →

Contact your lecturer and Academic Advisor, then follow the attendance process

I MISSED AN ASSESSMENT →

Check applicable assessment procedures immediately, then contact your Module Leader

I FAILED AN ASSESSMENT OR A MODULE →

Check the Module Specification for reassessment instructions, then contact your Academic Advisor if unclear

I THINK MY GRADE IS INCORRECT → FIRST SEEK clarification from the Module Leader, then follow the formal appeal route if applicable

I DON'T KNOW WHETHER I CAN USE AI →
Check the assessment brief, then ask your Module Leader

I FEEL STRESSED OR NEED COUNSELLING →
Contact SWCO

I HAVE EXPERIENCED BULLYING OR HARASSMENT →
Contact SWCO, or campus guards if urgent

I WANT TO COMPLAIN →

Contact SWCO and follow the Academic Appeal process. Examination Office for a formal appeal

I WANT TO APPEAL AN ACADEMIC DECISION →

Contact SWCO and follow the Academic Appeal process

I CANNOT PAY MY FEES →

Contact Finance Office early

I NEED ACCOMMODATION GUIDANCE →

Contact SWCO

I WANT AN INTERNSHIP →

Contact SEEO

I WANT TO JOIN A CLUB →

Contact SEEO

I WANT MY STUDENT VOICE HEARD →

Contact SAC

I NEED AN OFFICIAL LETTER OR MY TRANSCRIPTS →

Use SRS

THERE IS AN EMERGENCY SITUATION ON CAMPUS →

Follow campus emergency instructions

Q: HOW DO I KNOW WHEN REGISTRATION OPENS?

A: Check the Academic Calendar on the College website, your College email, and official announcements.

Q: CAN I CHANGE MY TIMETABLE?

A: Changes are subject to the applicable registration/ add-drop arrangements. Contact the Registration Office if you have a legitimate timetable issue.

Q: CAN I CHANGE MY

A: Changes are subject to eligibility and approval. Discuss your situation with your Academic Advisor and Registration Office before making plans.

Q: CAN I TRANSFER PREVIOUS CREDITS?

A: Possibly. Recognition of previous learning is subject to formal review and approval

Q: WHERE CAN I SEE MY ATTENDANCE?

A: Use SRS or the designated student record system.

Q: WHAT HAPPENS IF MY ATTENDANCE IS LOW?

A: You may receive warnings and, if the issue continues, academic consequences may apply under the Attendance Policy.

Q: WHERE CAN I SEE MY RESULTS?

A: Use the approved student results system once results are released

Q: WHAT HAPPENS IF I FAIL?

A: Depending on your programme and assessment status, reassessment/resit or repeat arrangements may apply. Read your confirmed result and follow the instructions provided.

Q: CAN I STUDY DURING

A: Summer opportunities depend on the modules/ activities offered and your eligibility. Check the annual Summer Semester announcement.

Q: CAN I USE CHATGPT OR OTHER AI TOOLS?

A: It depends on the assessment. Check your assessment brief and ask your tutor/module leader if unsure.

Q: WHO HELPS ME IF I AM STRUGGLING

A: Start with your lecturer/ tutor. Your Academic Advisor and ASC can provide additional support

Q: IS COUNSELLING CONFIDENTIAL?

A: SWCO provides professional support subject to applicable confidentiality and safeguarding requirements.

Q: HOW CAN I MAKE A COMPLAINT?

A: Follow the Student Complaints process. Use the "When Something Goes Wrong" section of this handbook to identify the correct route.

Q: HOW CAN I JOIN SAC?

A: Follow the annual nomination/election information and eligibility requirements

Q: WHERE CAN I FIND CURRENT FEES?

A: Use the current official GCET fee information linked through the QR code in this handbook

Q: WHERE CAN I FIND CURRENT FORMS AND POLICIES?

A: Use the QR code below.

KEY CONTACTS

REGISTRATION

Block B – room TBC
Office: RARO

registration@gcet.edu.om

ICT ISSUES

Block C – room TBC
Office: ICTSS

ICTSS@gcet.edu.om

ACADEMIC SUPPORT CENTRE

Block B – room TBC
Office: ASC

asc@gcet.edu.om

FINANCE

Block B – room TBC
Office: Finance Office

finance@gcet.edu.om

COUNSELLING

Building C, Floor 1
Office: SWCO

2422794

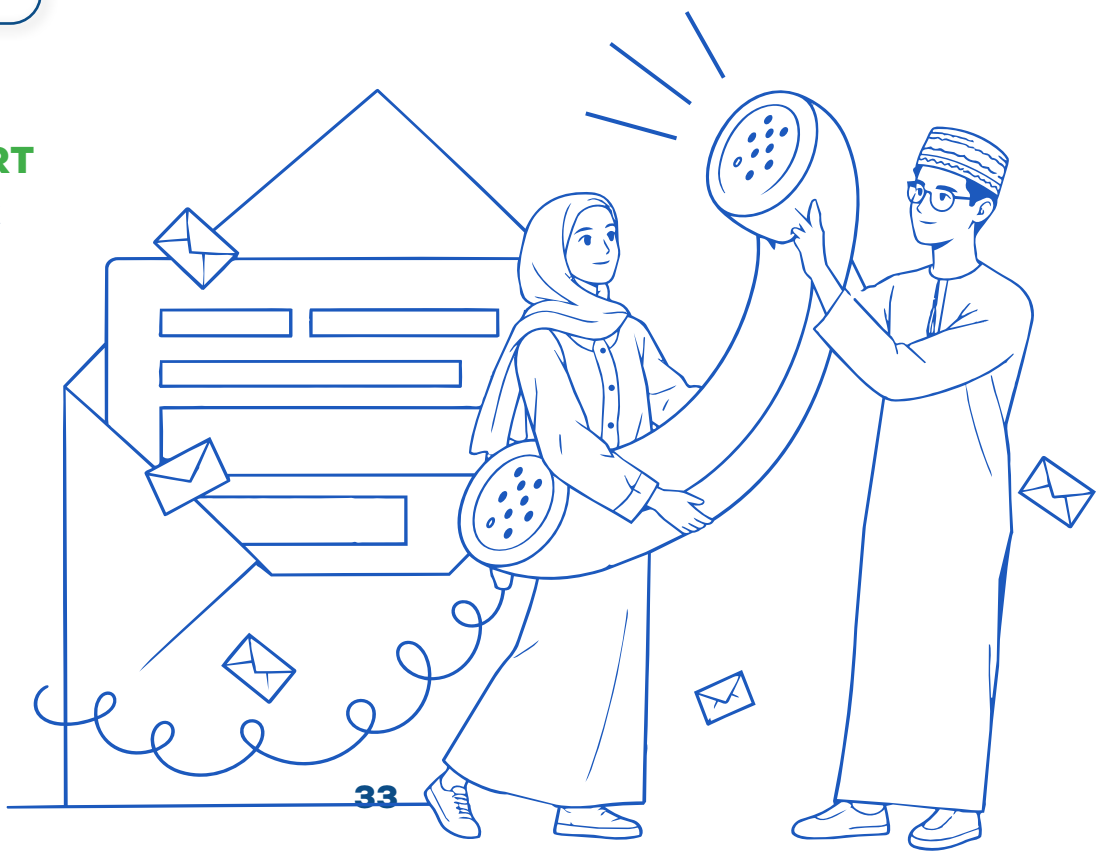
wco@gcet.edu.om

ACTIVITIES/EMPLOYABILITY

Block C – room TBC
Office: SEEO

LIBRARY SUPPORT

Block A – room TBC
Office: LLRC



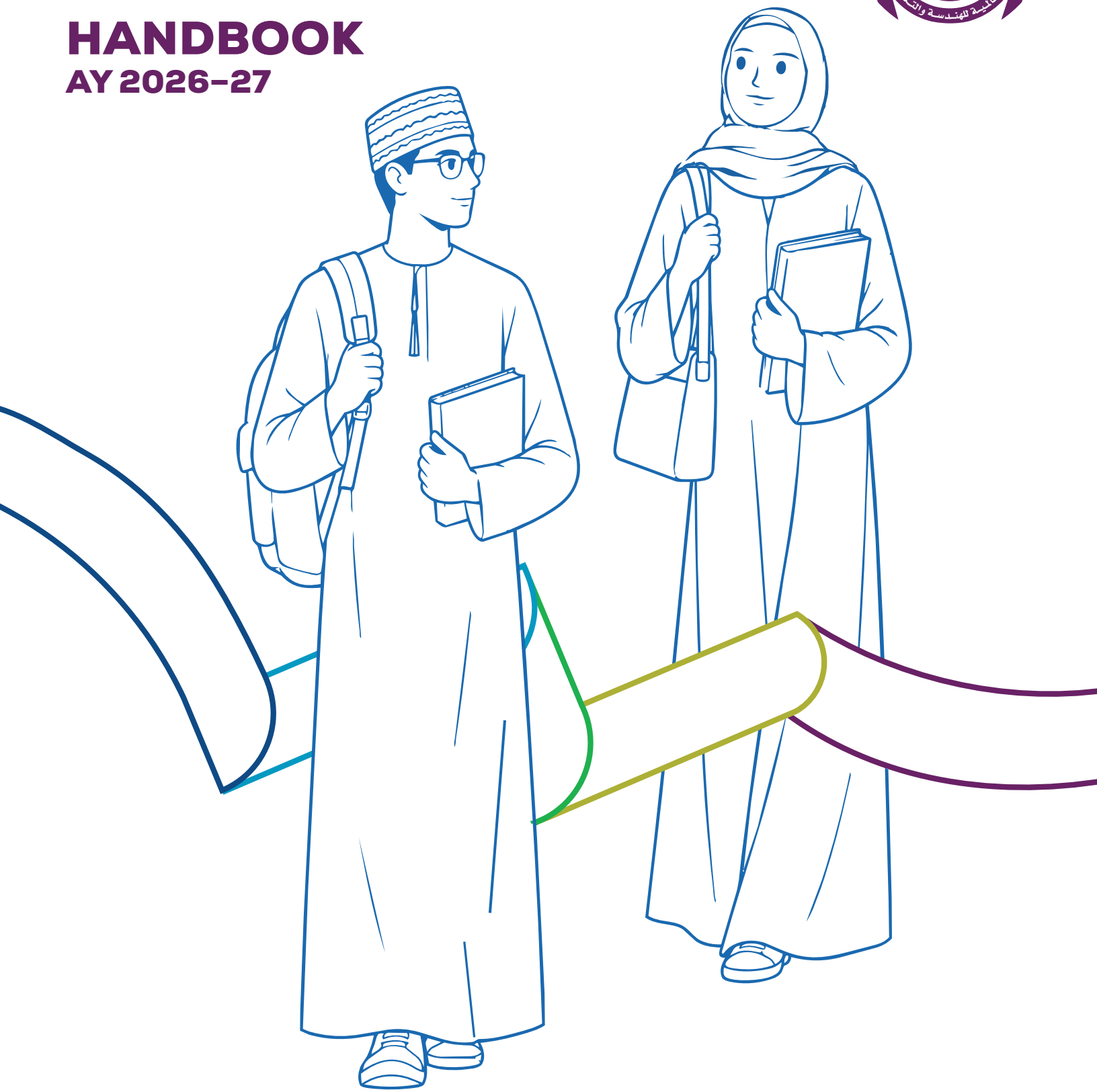


YOU DO NOT NEED TO KNOW EVERYTHING.
YOU DO NEED TO KNOW WHERE TO FIND HELP.

Your success at GCET is a shared journey.
Ask questions.
Use the support available to you.
Act early when you face a problem.
Stay engaged with your learning and College community.

GCET STUDENT HANDBOOK

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PO Box 2546, PC 112 Ruwi,Sultanate of Oman Location Bousher, Muscat, Sultanate of Oman
+968 24227999 | +968 24227965 | www.gcet.edu.om | info@gcet.edu.om